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| **PROJECT CODE/ RESEARCH AREA :**  *Kod Projek/ Bidang Penyelidikan* |  |

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| RACE  **BORANG PENILAIAN CADANGAN PENYELIDIKAN**  ***RESEARCH PROPOSAL EVALUATION FORM***  ***RESEARCH ACCULTURATION COLLABORATIVE EFFORT (RACE)*** | |
| **A** | **IPT**  :  PROJECT LEADER :  *Ketua Projek*  **RESEARCH TITLE :**  *Tajuk Penyelidikan* |
| **SUMMARY OF ASSESSMENT (Please tick ‘√’ in the****appropriate box)**  *Ringkasan Penilaian (tandakan ‘√’ pada kotak yang berkenaan)* | |
| **B** | Poor Inadequate Acceptable Good Very Good    1 2 3 4 5  **1.** **Completeness of project background**………….  **2.** **Research Approach and Technical**  **Objectives**  i) Literature Coverage ……………………..  ii) Project Objectives ………….…………….  iii) Soundness of Methodology …………………..  **3. Research Viability** …………………………….  **4. The experience, qualifications and availability**  **of research team**  i) Capability of project leader …………………..  ii) Capability, appropriateness and availability  of research team ……………………………….  iii) Multidisiplinary…………………………………  **5. Collaboration** …………………………  **6. Utilisation of existing/available infrastructure**…  **7. Time Planning** ………………………………………  **8. Overall Assessment**……………………………….  **9. Others :** …………………………………………….. |
| **RECOMMENDED FUNDING/** *Cadangan Peruntukan* | |
| **C** | |  |  | | --- | --- | | **COST CATEGORY** | **RECOMMENDED FUNDING (RM)** | | Vot 11000 - Salary and Wages |  | | Vot 21000 - Travelling and Transportation |  | | Vot 24000 - Rental |  | | Vot 27000 - Research Materials and Supplies |  | | Vot 28000 - Maintenance and Minor Repair Services |  | | Vot 29000 - Professional Services |  | | Vot 35000 - Accessories and Equipment |  | | **TOTAL** |  |   Poor Inadequate Acceptable Good Very Good    1 2 3 4 5  1. Appropriateness of cost estimates ……………… |
| **RECOMMENDATIONS BY RACE EVALUATION COMMITTEE /** Perakuan oleh Jawatankuasa Penilaian RACE- FAKULTI | |
| **D** | **Please tick ( √ )**  *Sila tandakan ( √ )*  **Recommended:**  *Diperakukan:*  ***A.* Recommended**  *Disokong*  **B. Not Recommended (Please specify reason)**  *Tidak Disokong (Sila Nyatakan Sebab)*  **Comments:**  *Ulasan:*  --------------------------------------------------------------------------------------------------------------------------------------------  --------------------------------------------------------------------------------------------------------------------------------------------  --------------------------------------------------------------------------------------------------------------------------------------------  --------------------------------------------------------------------------------------------------------------------------------------------  --------------------------------------------------------------------------------------------------------------------------------------------  --------------------------------------------------------------------------------------------------------------------------------------------  **Name: Signature:**  *Nama: Tandatangan:*  **Date:**  *Tarikh:* |

**GUIDELINES FOR ASSESSMENT**

**1.** **Completeness of project background**

Is the literature review that gives the background adequate, current and relevant to the proposal. Is the statement of the issues and problems to be addressed sufficiently clear to the committee. Is the title an accurate one for the proposal.

**2.** **Research Approach and Technical Objectives**

The research approach should be consistent with the objectives and the scientific and practical aspects of the research methodology. Consider the approach to data collection, data analysis and applicability of the proposed equipment.

**3.** **Research Viability**

Are the issues to be addressed realistic and suitable for a 24-36 months study. Is the methodology (the procedure and the methods to be applied in the study) current, reasonable, adequate and appropriate. The Evaluation Committee should assess this by taking into consideration the risks of equipment downtime, inadequate technical support, etc.

**4.** **The Experience, Qualifications and Availability of Research Team**

The reviewer should consider the relevant experience and background of the key projects individuals and co-researcher. Have they successfully completed related projects. The reviewers’ evaluation should be based on the evidence contained in the proposal pertaining to their experience, availability and the indicated amount of effort by the principal investigator and team.

***i Capability of project leader***

Has the applicant conducted relevant research in the area/field of specializations. Has the applicant published within the proposed area. Are his/her previous works relevant to the current proposal. If the applicant is a beginner, please indicate. Special consideration should be given to new researchers to give them a firm footing in starting their research career.

*ii.* ***Capability, appropriateness and availability of research team***

Do co-researchers have experience in the relevant areas involved in the project. Are there sufficient grounds given to justify recruitment of more than one project assistants.

*iii.* ***Multidiciplinary***

Is the project team sufficiently multi-disciplinary.

**5. Collaboration**

Does the project involve inter-institutional collaboration. Is the proposed collaboration well-balanced, justifiable and practical.

**6*.*****Utilization of existing/available infrastructure**

The Evaluation Committee should ensure that the applicant reduces to a minimum any call upon outside facilities and as far as possible and within the context of the research that the applicant intends this must mean confining the research to the closest available sites to their campus.