

SCHEDULE F



**YAYASAN PENYELIDIKAN ANTARTIKA
SULTAN MIZAN (YPASM)**

RESEARCH GRANT

GUIDELINES FOR APPLICANTS

Yayasan Penyelidikan Antartika Sultan Mizan (YPASM)

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1. INTRODUCTION

Yayasan Penyelidikan Antartika Sultan Mizan (YPASM) Research Grant is awarded to encourage researchers particularly young researchers to undertake research in polar science.

The research fellowship will partially support the cost of research in polar sciences and policy by providing research grants for the purpose of research, capacity building or joint fieldwork in the polar region or in established polar laboratories.

2. OBJECTIVE

Yayasan Penyelidikan Antartika Sultan Mizan (YPASM) Research Grant was established to:

- i. Promote scientific research related to research in Antarctica and polar regions;
- ii. Support innovative research in new areas of scientific research in polar regions;
- iii. Carrying out research in the field of Atmospheric and Earth Sciences; Ocean Science; Terrestrial Science and Biodiversity;
- iv. Foster activities that create broader beneficial impacts to the YPASM, nation and mankind; and
- v. Promote good governance

3. RESEARCH PRIORITY AREAS

All science and policy research related to the polar regions in the field of biology, ecology, geology, oceanography, glaciology and atmospheric science.

4. ELIGIBILITY CRITERIA

- Projects must be related to scientific research in polar regions;
- Applicants must possess at least Master Degree in any field of science & technology;
- Applicants must have at least 3 years experience in related field/programme/research project; and
- Application is open to Malaysian.

Yayasan Penyelidikan Antartika Sultan Mizan (YPASM) Research Grant follows a competitive bidding process. Evaluation and selection of proposal is by competitive bidding by panel of reviewers. Applicant will only be allowed to hold one Yayasan Penyelidikan Antartika Sultan Mizan (YPASM) Research Grant at any one time.

5. QUANTUM AND DURATION OF RESEARCH GRANT

The quantum and duration of Yayasan Penyelidikan Antartika Sultan Mizan (YPASM) Research Grant will be based on merit of each application, should not exceed 36 months with a total maximum allocation of RM150,000.000.

6. SCOPE OF EXPENDITURE

The fellowship can be utilized for the following categories:

- i. Travel, transportation and accommodation (during fieldwork);
- ii. Rentals of equipment for polar research project;
- iii. Temporary and contract personnel;
- iv. Research Materials
- v. Special Services directly related to the project such as:
 - sample testing and analysis;
 - data processing;
 - publications fee related to the project; and

- registration fees for conference.

7. PROJECT MONITORING

- Fellowships awarded will be monitored and evaluated every 6 months. If the project shows non-compliance of agreement and non-adherence to milestone, YPASM reserves the right to suspend or withdraw the fellowship research grant;
- **Project Progress Report (PR)** must be submitted every 6 months after project commencement. These reports will be used to monitor the progress of the project as well as determine the timing of the fund disbursements. This will take into account milestone achieved; and
- **End of Project Report (EPR)** should be submitted within three (3) months after project completion. All publications must acknowledge YPASM contribution as a grant provider. The End of Project Report requires the following information:
 - i. Title;
 - ii. Acknowledgement;
 - iii. Literature Review;
 - iv. Problem Statement;
 - v. Methodology;
 - vi. Analysis
 - vii. Findings; and
 - viii. Lesson learnt.

Note: YPASM reserves the right to call for periodic information on progress of work and to invite for seminar presentation and exhibition even after the project has been completed.

8. RULES OF APPLICATION

The condition for application of the Yayasan Penyelidikan Antartika Sultan Mizan (YPASM) Research Grant are:

- Applicants must submit research proposal **(Form A)** and detailed CV **(Form B)** to the YPASM;
- Applicants with relevant offer letter or invitation letter from other organization is encouraged to apply; and
- Research proposal will be evaluated by a panel of evaluators appointed by YPASM. Applicant may be called for presentation if required.

9. RESPONSIBILITIES OF RECIPIENTS

- Recipients should ensure that the projects are carried out effectively to meet specified objectives as listed in the proposal;
- Recipients should ensure that the correct and updated information related to the research activities and expenditure are reported
- Failure to submit the Progress Report will affect the disbursement of fund or possible termination of Yayasan Penyelidikan Antartika Sultan Mizan (YPASM) Research Grant.

10. REQUEST FOR EXTENSION

- Requests for fellowship extensions must be made in writing to the YPASM Secretariat for approval at least **three (3) months before** the project completion date;
- YPASM may allow for extension of fellowship duration without additional funding; and
- The maximum extension period given is **6 months including the submission of the End of Project Report.**

11. NOTIFICATION OF RESULTS

The results of applications will be notified within **7 working days** after the meeting of the Research Grant Evaluation Committee.

12. ACCEPTANCE OF OFFER

Applicants must return the letter of acceptance to the Secretariat within **14 days** after the notification via email by the secretariat.

13. YAYASAN PENYELIDIKAN ANTARTIKA SULTAN MIZAN (YPASM) RESEARCH GRANT AGREEMENT

Recipients are required to sign the Yayasan Penyelidikan Antartika Sultan Mizan (YPASM) Research Grant Agreement within **30 working days** upon acceptance of the approved applications, failing which YPASM has the right to revoke the approval.

14. SEMINAR AND PUBLICATIONS

The recipient shall present research findings at a seminar organized by YPASM. Recipient is encouraged to publish the results of their projects in renowned local and international publications. The contribution of YPASM as the grant provider must be acknowledged at all times in all forms of publications.

15. TERMINATION

YPASM reserves the right to withdraw the fellowship in the event of the followings:

- Any false information provided by the recipient;
- Changes in scope of the research without the prior written consent of YPASM;
- Change of Recipient without the prior written consent of YPASM;
- Any misuse of awards;
- Milestones are not achieved as specified in the Agreement;
- Any breach of the agreement;
- YPASM reserves the right, at any time, to review, suspend or withdraw approval of any grant or payment if such measures are deemed necessary; and
- YPASM reserves the right to make a claim against the recipient for any losses incurred as a result of any default by the recipient as specified in the agreement.

16. FINANCIAL REPORT

YPASM reserves the right to require the recipient to complete and submit a financial report or to provide supplementary information at any time during the project duration